

School Finance Advisory Committee Meeting October 17, 2005

Subject / Name	Issue	Suggestions / Resolution
Logistics Review	<p>Lyle Friesen shared that this will be the lasting meeting in the ADE building. Future meeting will typically be held at the Capital Building. Also, Ralphie Carter is no longer with ADE, she has moved to the Washington Elementary School District.</p> <p>Teddy Dumlao explained that detailed minutes will no longer be distributed. The summary minutes will be posted to the ADE website for review/download as well as emailed to all participants within 30 days of the meeting.</p>	
CORL Growth Subcommittee	<p>Bonnie Betz is a member of the CORL Growth subcommittee.</p> <p>Brian Mee asked why we would not want to increase for capital and soft capital. He would like to get advice from Art Harding.</p> <p>Lyle Friesen stated that he would ask Art Harding.</p> <p>Mary Gifford would not be in favor if it did not consider ups and downs.</p>	<p>The subcommittee is looking at a possible recommendation for growth to be a current year allocation instead of the subsequent year (similar to M&O growth.) The recommendation will require legislative change and would become effective for next year. Subcommittee will have a recommendation for the SFAC by the next meeting.</p>
JTED Supplanting	<p>Tina Norton stated that Prop 301 monies can't be identified as JTED and should be excluded. She then recommended some further questions for the subcommittee:</p> <ol style="list-style-type: none"> 1. How to identify commitments from M&O and JTED? 2. How available is that data? 3. What if the district is growing? 4. If declining, would vocational be cut first? Is that supplanting? <p>Chris Cable spoke with EVIT and will solicit input from all 69 JTED districts. "We are looking for a reasonable solution to make the calculation of how that money can be to a more current number. Determine if district is maintaining that level of per pupil expenditure."</p> <p>George, Joel, Sandy, and Tina Norton are members of the JTED Supplanting subcommittee.</p>	<p>It was recommended that the subcommittee continue and determine a definition for satellite.</p>
Concurrent Enrollment	<p>Bonnie Betz stated that the concurrency rule is that the charter gets 1.0 and then the charter has the money to pay the tuition bill to the concurrent institution.</p> <p>Rodger Studley explained that they report a gross number and not the detail. This brings more to light and now every kid is identified with detail. Now they are paid less.</p> <p>Lyle Friesen believes that this will impact less than 20,000 students in the entire state and recommended that the number should be looked at.</p>	<p>Mary Gifford that the subcommittee look at savings from digital learning, 4-hour requirements for high school, what would be a full time day in high school, develop fiscal impact schedule, and survey charter schools to find out their capacity.</p>

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SDER Update	Bonnie Betz suggested taking 40% of 301 budgetary amounts reported on CSF. SF will accept late SDER reports. SF has holes in data for a number of pupils reporting and a number of teachers. SF is now asking charter schools to include that data.	She recommended that career ladder should be included.
Expedite ADM Reconciliation	<p>Katherine Van Mourik stated that by May, SF should have all 100 day data in. By mid-April, SF should have good numbers.</p> <p>Usha Raghavan is concerned that reports can only run by grade level for each school.</p> <p>Harold Frederick stated that if integrity is clear and if the LEA's 72 matches the SMS, then the issue lies with ADE.</p> <p>Rodger Studley stated that he wanted to thank ADE SF. "15 years ago, ADE would bend over backwards. It's flipped over and now it's flipped back."</p>	<p>SF is looking to fix the inefficiency issue of reports only begin able to run by grade level in the next few months. SF will have a flat file available.</p> <p>Lyle Friesen recommended that the need to reconcile the 40-day report in 30 days would be a concurrency subcommittee issue. He also recommended that any changes should be documented and that we should share that with whomever we can.</p>
Reallocation of RCL	It has been prohibited for LEAs to reallocate RCL.	Lyle Friesen suggested to go ahead and reallocate RCL, but not prior years.
Auditable ADM Process	There is a concern that some SMS systems do not capture changes made after original entry and before upload to SAIS. Rose Whelihan commented that the majority of SMSs do not have an audit trail.	A subcommittee was formed and will include Marry Gifford, John Blair, Usha Raghavan, Kevin Price, Rachel Whitmer, Pat Beady, and Rose Whelihan.
Other Decisions	<ul style="list-style-type: none"> AG announces that 2800, 2200, and 2500 function codes are going away. If LEAs are having issues with these changes, they should be documented and sent to SF. SF is applying the SFB rule on Full-day Kindergarten capital. 	
Next Meeting	Monday, January 9, 2006	<p>Arizona Land Department</p> <p>Basement Auditorium</p> <p>1616 W. Adams</p> <p>Phoenix, AZ 85007</p>

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Action Items / Commitments	
Teddy Dumlao	<ul style="list-style-type: none"> • Distribute minutes from last 2 meetings for review • Post detailed minutes for download from SFAC website • Change USSFR to USFR • Add BB to Current Year Capital Growth Committee
Bonnie Betz	<ul style="list-style-type: none"> • Will include SDER info at Charter school association conference • Will stop by to take a look at Karen Havird system to see the data entry challenges
Lyle Friesen	<ul style="list-style-type: none"> • Get advice from Art on increase to capital and soft capital • Get a status, memorandum, writing, definition for full day absence on first day of enrollment
Chris Cable	<ul style="list-style-type: none"> • AG will solicit input from all 69 JTEDs • AG will look for a reasonable solution to make calculation of how that money can be to a more current number • See if district is maintaining the level of per pupil expenditure
Brenda Thomas	<ul style="list-style-type: none"> • Contact Chris about making a presentation to NAVIT
Laura Miller	<ul style="list-style-type: none"> • AG is looking at putting code in both places (re: issue of musical instrument /aid and capital)
Katherine Van Mourik	<ul style="list-style-type: none"> • School Finance should have 100 day data in by May • By mid-April School Finance should have good numbers • By end of March School Finance should have most of the numbers needed for budgets • Looking to fix inefficient reporting in the next few months • School Finance will have a flat file available for download (we requested by November)

Acronyms

AASBO	Arizona Association of School Business Officials	LEA	Local Education Agency
ADE	Arizona Department of Education	M&O	Maintenance and Operation Fund
ADM	Average Daily Membership	NAVIT	Northern Arizona Vocation Institute of Technology
AFR	Annual Financial Reports	RTC	Regional Training Center
AG	Auditor General	SDER	School District Employee Report
CCD	Common Core Data	SF	School Finance
CEC	Certificate of Education Convenience	SFAC	School Finance Advisory Committee
CSF	Classroom Site Fund	SFB	School Finance Board
EVIT	East Valley Institute of Technology	SMS	Student Management System
JTED	Joint Technological Education District	USFR	Uniform System of Financial Records